

Presidential Committees 2023 - 2024

Awards and Recognition Committee

The purpose and function of this committee shall be:

- Annually recommend individuals to the Chadron State Alumni Association and CSC President for:
 - Solicit, review, and screen nominations of eligible faculty for the Chadron State College *Outstanding Teaching Award* and the *Nebraska State College System Teaching Excellence Award*
 - Graduation Ceremonial Speakers
 - Distinguished Service Award
 - Distinguished Alumni Award
 - Distinguished Young Alumnus Award
 - Family Tree Award
 - Honorary Doctorate
 - Executive-in-Residence
 - Scholar-in-Residence
- Coordinate, as appropriate, with those responsible for Commencement, Family Day, and Homecoming.
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report
- Submit an annual report to the President's office prior to May 1 each year.

Reporting Template

- Summarize committee's efforts throughout the year – include summary meeting minutes/notes
- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
- Submit committee's review of purpose and provide recommendations for changes, deletions, additions, etc.
- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Joyce Hardy, Co-Chair, Professor - Tenured Professor

Katie Digmann, Co-Chair, Director of Alumni & Development

James Koehn, Professor - Business

Dawn Brammer, Professor - PSAS

Mary Keithly, Associate Professor - former Teaching Excellence Award recipient

Alex Helmbrecht, Director - College Relations

Joel Schreuder, Professor - Communication, Music, Art & Theater - Music

Ben Watson, Chief Executive Officer– Chadron State Foundation

COMPLIANCE:

- MAP: SEMP–Retention
- HLC Criteria for Accreditation (Assurance Argument): 1.B, 3.B, 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Campus Facilities, Safety, and American Disabilities Act (ADA) Compliance Committee

The purpose and function of this committee shall be:

- Review campus facilities for safety and ADA compliance and recommend changes as needed
- Review the physical facility accommodations provided for individuals with special needs and recommend changes as needed
- Review campus-wide implications of ADA Compliance policies and recommend action as needed
- Assess the campus for utilitarian and aesthetic needs such as parking, lighting, sidewalks and landscaping and recommend needed changes
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report

Submit an annual report to the President's office prior to May 1st each year

Reporting Template

- Summarize committee's efforts throughout the year – include summary meeting minutes/notes
- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
- Submit committee's review of purpose and provide recommendations for changes, deletions, additions, etc.
- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Kari Gaswick, Chair, Vice President - Administration & Finance

Melvin Ainslie, Custodian -NAPE Representative

Brenda Barry-Schommer, Office Assistant IV – Administration & Finance

Todd Baumann, Director of Facilities

Amee Diers, Director of Human Resources

Kayla Junge, IT Analyst

Lucinda Mays

Mark Hunt, Security Supervisor

Silas Kern, Maintenance Repair Worker IV

Harold Mowry, Assistant to the VP for Administration & Finance

Austen Stephens, Director of Housing & Residence Life

Trudy Denham, Assistant Professor –Liberal Arts

Kelsey Crock, undergrad student

Abigail Swanson, graduate student

COMPLIANCE:

- MAP: SEMP–Retention
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Commencement Committee

The purpose and function of this committee shall be:

- Plan and coordinate annual graduation ceremonies
- Plan and coordinate the logistical setup for the ceremonies
- Coordinate with Awards & Recognition Committee on commencement speaker
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report.

Submit an annual report to the President's office prior to May 1 each year

Reporting Template

- Summarize committee's efforts throughout the year – include summary meeting minutes/notes
- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
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- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Melissa Mitchell, Chair, Registrar

Daniel Binkard, Digital Graphic Designer

Tena Cook, Marketing Coordinator

Kari Gaswick, Vice President – Administration & Finance

Jamie Wada, Professor

Joel Smith, Athletic Director

Shellie Johns, Coordinator of Conferences

Karen Enos, Professor

Karen Pope / Katie Digmann, Director of Alumni & Development

Jim Powell, Vice President – Academic Affairs

Ben Watson, Chief Executive Officer– Chadron State Foundation

Mckenna Juhlin, student representative

COMPLIANCE:

- MAP: SEMP–Completion
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Diversity, Equity and Inclusion Committee

How does Chadron State College define diversity?

Diversity refers to all the ways in which people differ, including primary characteristics, such as age, race, gender, ethnicity, mental and physical abilities, and sexual orientation; and secondary characteristics such as education, income, religion and spiritual traditions, work experience, language skills, geographic location, and family status. Put simply, diversity refers to all the characteristics that make individuals different from each other, and in its most basic form, refers to heterogeneity.

The purpose and function of this committee shall be:

- Develop a Campus Diversity Plan
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report
Submit an annual report to the President's office prior to May 1st each year

Goals for the Committee:

- Create a welcoming and supportive environment for the campus community.
- Create a climate of intentional interaction and collaboration between individuals and groups.
- Develop leaders for positive social transformation.
- Enhance student learning and personal development through intentional Multicultural/Diversity/Inclusion programming.
- Support the college's Diversity Club.

Outcomes for the Diversity Committee:

- Diversity awareness: Students, faculty and staff will acquire and articulate knowledge about diverse groups and cultures.
- Cognitive development: Students, faculty and staff should gain a greater cognitive and social development derived from experiences in diverse learning environments.
- Identity enhancement: Students, faculty and staff should better understand their sense of ethnicity, culture, sexual orientation, gender, and other social identities because of participating in programs.
- Leadership: Programs should provide students, faculty and staff opportunities for leadership development within diversity and inclusion.

Reporting Template

- Summarize committee's efforts throughout the year – include summary meeting minutes/notes
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- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Ted Tewahade, Co-Chair, Associate Athletic Director
Alex Helmbrecht, Co-Chair, Director - College Relations
Kimberly Cox, Assistant Professor
Morgan Cullan, Title IX Director
Mary Clai Jones, Assistant Professor
Jay Long, Head Football Coach
Taylor Osmotherly – Student Activities Coordinator
Jennifer Schaer, Director – TRiO
Tami Selby, VP Enrollment Management
Joel Smith, Athletic Director
Jennifer Stadler, Head Volleyball Coach
Lisa Haas - Assistant Athletic Director
Dawn Brammer, Professor of HPER
Joanne Hayes, Assistant Professor of Education
Asia Graham, Student
Jamal Browder, Student
Breshawna Kelly, Student
Alyssa Charging Thunder, Student
Miguel Roman, Student
Community:
Rick Hickstein, Chief of Police
Brenda Morford, Community Member

COMPLIANCE:

- MAP: SEMP–Recruitment, Onboarding, Retention, Completion
- HLC Criteria for Accreditation (Assurance Argument): 1.C, 3.B, 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Emergency Response Team

This committee will take the campus leadership role during disaster situations. This role includes but is not limited to the following: protecting our students and staff from harm; determining what can be done to limit additional damage to property; securing the campus during an emergency; communicating with the lead agency for the disaster; handling press releases; providing services to the community and region, if needed

The purpose and function of this team shall be:

- Create a small task team to review and keep current all emergency response plans and make recommendations to Emergency Response Team.
- To meet when emergency situations occur to manage campus response.
- To assist local, state and federal authorities as needed during an emergency.
- To cultivate relationships with off-campus police, fire, medical and emergency agencies prior to an emergency occurring to ensure campus response is compatible with local efforts.
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report.
- Submit an annual report to the President's office prior to May 1 each year.

Reporting Template

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- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
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- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Kari Gaswick, Chair, Vice President – Administration & Finance

Brenda Barry-Schommer, Office Assistant IV – Administration & Finance

Ann Burk, Chief Information Officer

Tena Cook, Marketing Coordinator

Amee Diers, Director - Human Resources

Jeff Turman, Manager Sports and Recreation Center

Ted Tewahade, Associate Athletic Director

Tara Hart, Dean of Students

Alex Helmbrecht, Director of College Relations

Shaunda French-Collins, Interim Dean - BMS

Aaron Tidyman Bade, Campus Resource Officer

Mark Hunt, Security Supervisor

James Margetts, Dean – Liberal Arts

Alaric Williams, Dean – PSAS

Randy Rhine, President

Austen Stephens, Interim Dean Student Affairs

Jim Powell, Vice President – Academic Affairs
Kathleen Woods, Professor
Jamie Wada, Professor
Tony Perlinski, Faculty Senate President
Karl Dailey, Dawes County Sheriff
Rick Hickstein, Chadron Police Chief
Nathan Hough, Chadron Community Hospital
Nan Gould, Region 23 Emergency Management
Jim Sheaffer, Red Cross
Dr. Ginger Meyer, Superintendent - Chadron Public Schools

COMPLIANCE:

- MAP: SEMP–Recruitment, Retention
- HLC Criteria for Accreditation (Assurance Argument): 5.C (as it relates to emergencies)
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Homecoming Committee

The purpose and function of this committee shall be:

- Plan, publicize, implement and facilitate all Homecoming activities
- Document meeting minutes/notes
- Review committee's purpose, relevance at year-end and provide recommendations with your year-end summary report.

Submit an annual report to the President's office prior to May 1st each year

Reporting Template

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- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
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- Submit committee's membership and provide recommendations for next year.

MEMBERS Tara Hart, Co-Chair, Dean of Students

Taylor Osmotherly, Co-Chair –Student Activities Coordinator

Mary Keithly, Co-Chair, Assistant Professor - Cardinal Key Advisor

Todd Baumann, Director of Facilities

Tena Cook, Marketing Coordinator

Lisa Haas, Assistant Athletic Director

Alex Helmbrecht, Director of College Relations - Blue Key Co-Advisor

Shellie Johns, Coordinator of Conferences

Joel Smith, Athletic Director

Ted Tewahade, Associate Athletic Director

Mark Hunt, Security Supervisor

Karen Pope / Katie Diggmann, Director of Alumni & Development

Jennifer Schaer, Director - TRiO

John Wojcik, Eagle Band Director

Laure Sinn, Sandoz Center Program Coordinator

Christian Miller, Assistant Director of Housing & Residence Life

Megan Hodgson, Student Senate Representative

Emma Stewart, Student Senate Representative

Katelyn Bach, CAB Chair

COMPLIANCE:

- MAP: SEMP–Retention
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report

Policy Committee

The purpose and function of this committee shall be:

- Support the President in implementing and disseminating policies. It reviews new policies and substantive changes to existing policies for relevance to College mission and business operations, clarity, and compliance.
- Ensure that policies are consistent with the mission of Chadron State College
- Maintain a standard process for proposing, approving and disseminating policies
- Maintain a consistent format and presentation of policies
- Avoid conflicts between policies
- Ensure policies are current
- Ensure a complete set of policies are in place, are regularly reviewed, and are accessible
- Ensure that policies are properly archived
- Ensure effective communication to impacted parties
- Document meeting minutes/notes
- Review Committee's purpose, relevance at year end and provide recommendations with your year-end summary report
- Submit annual report to the President's office by May 1 each year

Reporting Template

- Summarize committee's efforts throughout the year – include summary meeting minutes/notes
- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
- Submit committee's review of purpose and provide recommendations for changes, deletions, additions, etc.
- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Tami Selby, Co-Chair, Vice President – Enrollment Management

 Co-Chair

Todd Baumann, Director of Facilities

Joby Collins, Associate Chief Information Officer

Daniel Binkard, Digital Graphic Designer

Melany Hughes, Comptroller

Ted Tewahade, Associate Athletic Director

Kayla Junge, IT Analyst

Tony Perlinski, Faculty Senate President

Alaric Williams, Dean – PSAS

Sabrina Fox, Director of Admissions Operations

MAP: SEMP–Recruitment, Onboarding, Retention, Completion

HLC Criteria for Accreditation (Assurance Argument):

Assumed Practices:

SARA:

Federal Compliance:

Documentation process: Committee meets every other Thursday, and agendas/minutes are saved on the Committee’s SharePoint site.

Scholastic Day Committee

The purpose and function of this committee shall be:

- Select the date for the event
- Review effectiveness of event including current format, location, timing, impact on recruitment and retention, and other relevant factors. Provide SWOT analysis and recommendation
- Plan, organize and implement the event to highlight its recruitment potential
- Document meeting minutes/notes
- Review committee's purpose, relevance at year end and provide recommendations with your year-end summary report.

Submit an annual report to the President's office prior to May 1st each year

Reporting Template

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- Provide summary of challenges the committee experienced and what recommendation of changes for the next year
- Submit committee's review of purpose and provide recommendations for changes, deletions, additions, etc.
- Submit committee's membership and provide recommendations for next year.

MEMBERS:

Karen Enos, Co-Chair, Professor Professional Studies - Education

Caitlin Roes, Co-Chair, Asst. Director of Admissions

Sheila Pourier, Assistant Director of Financial Aid

Taylor Osmotherly, Student Activities Coordinator

Erin Norman, Assistant Professor

Kay Mitchell, Office Assistant III

Jim Margetts, Dean – Liberal Arts

Joby Collins, Associate Chief Information Officer

Katelyn Bach, Student Senate Rep

COMPLIANCE:

- MAP: SEMP–Recruitment
- HLC Criteria for Accreditation (Assurance Argument): 5.C
- Assumed Practices: A.6, A.7
- Quality Initiative: n/a
- SARA: n/a
- Federal Compliance: n/a
- Documentation: Annual report